



Date: April 14, 2011

To: Jane Courtney
 Bayside Realty Partners
 1091 Industrial Rd # 200
 San Carlos, CA 94070

File# BLD2011-04321
 SP# 66-0075
 APN# 501 11102300
Zip Code: 94538
 Box/S-Dist: 1-3 / 88E4
Address For: Business

Re: Address issued for a new tenant space – 39420 Liberty Street Suite # 157

To Whom It May Concern:

In response to your request for an address needed for a new tenant space, a total of one (1) new address has been assigned. For a full inventory and description of the address, please refer to Table “A”. The enclosed Addressing Plan illustrates the proper use and placement of the new address.

Electronic copies of this letter and documentation will be posted to the City’s web site at http://gis.ci.fremont.ca.us/addr/addr_proj.cfm within 10 business days. The files will be stored under SP66-0075.

Documents available on Web Site:

X	Notification Letter	X	Address Table
X	Address Plan (map)		G.I.S. Layer
	AutoCAD Drawing		

In accordance with Title VII (Building Regulations) Chapter 5 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled “ADDRESSING – Property Owner Responsibilities” and to Chapter 2 (Building Security) of the Title VII (Building Regulations).

You will need to update your address records and outside address numbers as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

Jane Courtney
April 14, 2011

If you have any questions concerning this matter, please contact Ruby Wun at (phone) 510-494-4833 or (e-mail) rwun@fremont.gov.

Sincerely,



Christine K. Frost
GIS and Addressing Manager

Enclosures (hardcopy/paper): Address Plan - map (1), and Property Owner Responsibilities Information Sheet.

cc: **Paper copy mailed to:**

Alameda County Regional Emergency Communication Center (Paul Morgan)
Alameda County Water District (2)
Alameda County 911 (Coordinator)
Alameda County Main Post office (Dorothy Wilson)
Allied Waste Industries, Inc. (Customer Service Manager)
Irvington Station Post Office (Carolyn Abbate) - zip code area 94538
Lynx Technologies
Pacific Gas & Electric (Service Planning Dept.)
Pacific Gas & Electric (Kim Libiran)
AT&T – Engineering
AT&T – Database Center / SLIC
Union Sanitary District (2)

Sent via e-mail:

Fremont Community Development - Site Plan Architectural Review (BPSPAR)
Fremont Plans & Permits
Fremont Fire Department (Gerald Fogel)
Fremont GIS (Ruby Wun; file copy - letter only)

TABLE A:

Record	Address No.	Street Name	Unit No.	Zip Code	Address Type	Address Status
1	39420	Liberty St	# 157	94538	Tenant Space NRES SPACE	NEW

LOCATIONAL MAP

(For reference only – see official addressing map for actual/correct address)

