



Date: June 2, 2016

To: Balvinder Bassi & Charanjit Kaur  
 2456 Lamper Pl  
 Union City, CA 94587

Requestor: n/a  
 Discretionary Rev: PLN2014-00350  
 Permitting File#: n/a  
 SP#: 66-0193  
 APN#: 507 010002300  
**Zip Code: 94536**  
 Fire ESZ | Box/S-Dist: 02 – 639 | 2-9 / 86D4  
**Address For:** Residential parcel

Re: Address for vacant residential parcel – 38 Duarte Ave

To Whom It May Concern:

In response to your request for an address needed for a vacant residential parcel, a total of one (1) new address has been assigned. For a full inventory and description of the address, please refer to Table “A”. The enclosed Addressing Plan illustrates the proper use and placement of the new address.

**Electronic copies of this letter and documentation will be posted to the City’s web site at [http://gis.ci.fremont.ca.us/addr/addr\\_proj.cfm](http://gis.ci.fremont.ca.us/addr/addr_proj.cfm) within 10 business days. The files will be stored under SP66-0193.**

**Documents available on Web Site:**

X	Notification Letter		Address Table
X	Address Plan (map)		G.I.S. Layer
	AutoCAD Drawing		

In accordance with Title 15 (Buildings and Construction) Chapter 15.55 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled “ADDRESSING – Property Owner Responsibilities” and to Chapter 15.50 (Building Security) of the Title 15 (Buildings and Construction).

You will need to update your address records and outside address numbers as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

**If you have any questions concerning this matter, please contact Ruby Wun at (phone) 510-494-4833 or (e-mail) [rwun@fremont.gov](mailto:rwun@fremont.gov).**

Sincerely,



Christine K. Frost  
GIS and Addressing Manager

Enclosures (hardcopy/paper): Address Plan - map (1) and Property Owner Responsibilities Information Sheet.

cc: **Paper copy mailed to:**

Alameda County Assessor's Office  
Alameda County Regional Emergency Communication Center - Livermore  
Alameda County Regional Emergency Communication Center - Dublin (Joshua Harris)  
Alameda County Registrar of Voters  
Alameda County Water District (2)  
Alameda County 911 (Coordinator)  
Alameda County Main Post Office (Donna Canalin)  
Republic Services (Customer Service Manager)  
Fremont Main Post Office (David Epps) – zip code area 94536 / 94537 / 94555  
US Postal Service / AMS – PIQA (Debbie Horton)  
US Postal Service / AMS (Veronica Chavez)  
Fremont Unified School District (Facilities Director)  
Schoolworks (Kathy Reynolds)  
Lynx Technologies  
Pacific Gas & Electric (Jessica Jones / Service Planning Dept.) (2)  
AT&T – Engineering  
Union Sanitary District (2)

**Sent via e-mail:**

Alameda County Assessor's Office  
AT&T – Database Center / SLIC  
Fremont Community Development - Site Plan Architectural Review (BPSPAR)  
Fremont Community Development – Fire & Life Safety (Howard Hancock)  
Fremont Plans & Permits  
Fremont GIS (Ruby Wun; file copy - letter only)



**TABLE A:**

Record	Address No.	Street Name	Zip Code	Subdivision No.	Lot No	Address Type	Address Status
1	38	Duarte Ave	94536	PM 8012	Lot 1	Single Family Parcel RES   SF	NEW

**LOCATIONAL MAP**

**(For reference only – see official addressing map for actual/correct address)**

