



Information Technology Services
39550 Liberty Street, P.O. Box 5006, Fremont, CA 94537-5006
510-494-4821 fax | www.fremont.gov

Date: May 22, 2009

To: Andy Russell
City of Fremont
39550 Liberty Street
Fremont, California 94538

File# BLD2009-05521
SP# 66-0227
APN# 531 018501200
Zip Code: 94538
Box/S-Dist: 11-7 / 110A6
Address For: Business

Re: Address for Property – 6900 Auto Mall Parkway

To Whom It May Concern:

In response to your request for a new property address, one new address is being assigned. The enclosed Addressing Plan illustrates the proper use and placement of the new address.

In accordance with Title VII (Building Regulations) Chapter 5 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled "ADDRESSING – Property Owner Responsibilities" and to Chapter 2 (Building Security) of the Title VII (Building Regulations).

You will need to update your address records and outside address numbers as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

If you have any questions concerning this matter, please contact Ron Chan at (phone) 510-494-4832 or (e-mail) rchan@ci.fremont.ca.us.

Sincerely,

Christine K. Frost
GIS and Addressing Manager

Enclosures (hardcopy/paper): Address Plan - map (1), and Property Owner Responsibilities Information Sheet.

cc: Alameda County Assessor's Office
Alameda County Regional Emergency Communication Center (Paul Morgan)
Alameda County Registrar of Voters
Alameda County Water District (2)
Alameda County 911 (Coordinator)
Alameda County Main Post office (Dorothy Wilson)
Allied Waste Industries, Inc. (Customer Service Manager)
Irvington Station Post Office (Carolyn Abbate)
Lynx Technologies
Pacific Gas & Electric (Service Planning Dept.)
AT&T – Engineer; Service Location Information Center (2)
Union Sanitary District (2)
Fremont Community Development – Engineering Division – Real Properties (Randy Sabado)
Fremont Building Permit Site Plan Architectural Review (BPSPAR)
Fremont Plans & Permits
Fremont Fire Department (Gerald Fogel) (2)
Fremont GIS (Ruby Wun; file copy - letter only)

LOCATIONAL MAP

(For reference only – see official addressing map for actual/correct address)

