



Information Technology Services

3300 Capitol Avenue, Building B, Fremont, CA 94538
510-494-4821 fax | www.fremont.gov

Date: June 17, 2024

To: Runa Tarannum
4701 Serra Ave
Fremont, CA 94538

Requestor: KNGUY
Discretionary Rev: PLN2024-00116
Permitting File#: BLD2024-07903; BLD2024-07904
SP#: 66-0251
APN#: 501 095812300
Zip Code: 94538
Fire ESZ | Box/S-Dist: 01 - 460 | 1-3 / 88C5
Address For: Residence

Re: Addresses for Accessory Dwelling Units

- Accessory Dwelling Unit: 4705 Serra Ave
- Jr. Accessory Dwelling Unit: 39145 Serra Pl

To Whom It May Concern:

In response to your request for an address needed for a new Accessory Dwelling Unit and Jr. Accessory Dwelling Unit, two (2) new addresses have been assigned. For a full inventory and description of the new and existing addresses, please refer to Table “A”. The enclosed Addressing Plan illustrates the proper use and placement of the new addresses.

Electronic copies of this letter and documentation will be posted to the City’s web site at <https://city.fremont.gov/addressingprojects> within 10 business days. The files will be stored under SP66-0251.

Documents available on Web Site:



X	Notification Letter
X	Address Plan (map)
	AutoCAD Drawing

	Address Table
	G.I.S. Layer

In accordance with Title 15 (Buildings and Construction) Chapter 15.55 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled “ADDRESSING – Property Owner Responsibilities” and to Chapter 15.50 (Building Security) of the Title 15 (Buildings and Construction).

You will need to update your address records and outside address numbers as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

If you have any questions concerning this matter, please contact Ron Chan at (phone) 510-494-4832 or (e-mail) rchan@fremont.gov.

Sincerely,

A handwritten signature in blue ink that reads "John L. Leon" with a stylized flourish at the end.

John L. Leon
GIS and Addressing Manager

Enclosures (hardcopy/paper): Address Plan - map (1) and Property Owner Responsibilities Information Sheet.

cc: **Sent via e-mail:**

Alameda County Assessor's Office
Alameda County Registrar of Voters
Alameda County Regional Emergency Communication Center - Dublin
Alameda County Water District
Alameda County 911 (Coordinator)
Alameda County Main Post Office (Address Mgmt. Systems Manager)
AT&T – Database Center / SLIC
Cooperative Strategies/Dolinka Group
Fremont Unified School District (Facilities Director)
Irvington Station Post Office (Station Manager) - zip code area 94538
Republic Services
US Postal Service / AMS
Lynx Technologies
Pacific Gas & Electric (Service Planning Dept.)
AT&T – Engineering
Union Sanitary District
Fremont Community Development – Building & Safety
Fremont Community Development – Fire & Life Safety
Fremont Community Development – Planning
Fremont Community Services – Environmental Services
Fremont Plans & Permits

(For reference only – see official addressing map for actual/correct address)

**TABLE A:** Authorized Addresses

Record	Address No.	Street Name	Unit No.	Zip Code	Bldg	Floor	Subdivision No.	Land Lot	Condo Lot	Address Type	Address Status
1	4701	Serra Ave		94538			TR 3774	Lot 16		Property/Situs	Verified Existing
2	4705	Serra Ave		94538		Floor 2	TR 3774	Lot 16		Accessory Dwelling Unit	Assigned
3	39145	Serra Pl		94538		Floor 1	TR 3774	Lot 16		Jr. Accessory Dwelling Unit	Assigned