



**Information Technology Services**

3300 Capitol Avenue, Building B, Fremont, CA 94538  
510-494-4821 fax | [www.fremont.gov](http://www.fremont.gov)

Date: March 11, 2024

To: Johnny Hoang  
3E Design – Build  
2817 Whipple Rd  
Union City, CA 94587  
AND  
Tom Ko & June Lau  
39832 Besco Dr  
Fremont, CA 94538

Requestor: MALEE  
Discretionary Rev: CCR2024-00200  
Permitting File#: BLD2024-05718  
SP#: 66-0347  
APN#: 531 002903000  
**Zip Code: 94538**  
Fire ESZ | Box/S-Dist: 01 - 470 | 1-3 / 88D6  
**Address For:** Residence

Re: Address for Accessory Dwelling Unit – 39830 Besco Dr

To Whom It May Concern:

In response to your request for an address needed for a new Accessory Dwelling Unit, one (1) new address has been assigned. For a full inventory and description of the new and existing addresses, please refer to Table “A”. The enclosed Addressing Plan illustrates the proper use and placement of the new address.

**Electronic copies of this letter and documentation will be posted to the City’s web site at <https://city.fremont.gov/addressingprojects> within 10 business days. The files will be stored under SP66-0347.**

**Documents available on Web Site:**



X	Notification Letter
X	Address Plan (map)
	AutoCAD Drawing

	Address Table
	G.I.S. Layer

In accordance with Title 15 (Buildings and Construction) Chapter 15.55 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled “ADDRESSING – Property Owner Responsibilities” and to Chapter 15.50 (Building Security) of the Title 15 (Buildings and Construction).

You will need to update your address records and outside address numbers as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update

their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

**If you have any questions concerning this matter, please contact Ron Chan at (phone) 510-494-4832 or (e-mail) [rchan@fremont.gov](mailto:rchan@fremont.gov).**

Sincerely,



John L. Leon  
GIS and Addressing Manager

Enclosures (hardcopy/paper): Address Plan - map (1) and Property Owner Responsibilities Information Sheet.

cc: **Sent via e-mail:**

Alameda County Assessor's Office  
Alameda County Registrar of Voters  
Alameda County Regional Emergency Communication Center - Dublin  
Alameda County Water District  
Alameda County 911 (Coordinator)  
Alameda County Main Post Office (Address Mgmt. Systems Manager)  
AT&T – Database Center / SLIC  
Cooperative Strategies/Dolinka Group  
Fremont Unified School District (Facilities Director)  
Irvington Station Post Office (Station Manager) - zip code area 94538  
Republic Services  
US Postal Service / AMS  
Lynx Technologies  
Pacific Gas & Electric (Service Planning Dept.)  
AT&T – Engineering  
Union Sanitary District  
Fremont Community Development – Building & Safety  
Fremont Community Development – Fire & Life Safety  
Fremont Community Development – Planning  
Fremont Community Services – Environmental Services  
Fremont Plans & Permits

## LOCATIONAL MAP

(For reference only – see official addressing map for actual/correct address)



**TABLE A:** Authorized Addresses

Record	Address No.	Street Name	Unit No.	Zip Code	Bldg	Floor	Subdivision No.	Land Lot	Condo Lot	Address Type	Address Status
1	39830	Besco Dr		94538			TR 2038	Lot 149		Accessory Dwelling Unit	Assigned
2	39832	Besco Dr		94538			TR 2038	Lot 149		Property/Situs	Verified Existing