



Date: November 25, 2013

To: Kurt B. Anderson
 Anderson Architects, Inc.
 120 W. Campbell Ave # D
 Campbell, CA 95008
 AND
 John Mazoros
 Leighton Business Center LLC
 39350 Civic Center Dr # 280
 Fremont, CA 94538

Requestor:
 Discretionary Rev: n/a
 Permitting File#: BLD2013-03548
 SP#: 72-0095
 APN#: 507 046501601; 507 046501602
Zip Code: 94538
 Fire ESZ | Box/S-Dist: 09 – 481 | 9-1 / 91A1
Address For: Business

Re: Expanded tenant space – 39350 Civic Center Drive Suite # 300

To Whom It May Concern:

In response to your request, the existing suite number of Suite # 300 may be applied to the expanded tenant space created when two smaller spaces (i.e., Suite # 300 and # 380) were combined. For a full inventory and description of the suite numbers assigned to 39350 Civic Center Drive, please refer to Table “A”. The enclosed Addressing Plan illustrates their proper use and placement.

Electronic copies of this letter and documentation will be posted to the City’s web site at http://gis.ci.fremont.ca.us/addr/addr_proj.cfm within 10 business days. The files will be stored under SP72-0095.

Documents available on Web Site:

X	Notification Letter
X	Address Plan (map)
	AutoCAD Drawing

X	Address Table
	G.I.S. Layer

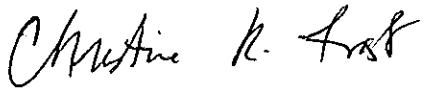
In accordance with Title 15 (Buildings and Construction) Chapter 15.55 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled “ADDRESSING – Property Owner Responsibilities” and to Chapter 15.50 (Building Security) of the Title 15 (Buildings and Construction).

You will need to update your address records and outside address numbers as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying

the below-listed agencies and utility companies. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

If you have any questions concerning this matter, please contact Ruby Wun at (phone) 510-494-4833 or (e-mail) rwun@fremont.gov.

Sincerely,



Christine K. Frost
GIS and Addressing Manager

Enclosures (hardcopy/paper): Address Plan - map (1) and Property Owner Responsibilities Information Sheet.

cc: **Paper copy mailed to:**

Alameda County Regional Emergency Communication Center (Paul Morgan)
Alameda County Water District (2)
Alameda County 911 (Coordinator)
Alameda County Main Post Office (Donna Canalin)
Allied Waste Industries, Inc. (Customer Service Manager)
Irvington Station Post Office (Areen Dhami) - zip code area 94538
US Postal Service / AMS – PIQA (Debbie Horton)
US Postal Service / AMS (Veronica Chavez)
Lynx Technologies
Pacific Gas & Electric (Jessica Rice / Service Planning Dept.) (2)
AT&T – Engineering
AT&T – Database Center / SLIC
Union Sanitary District (2)

Sent via e-mail:

Fremont Community Development - Site Plan Architectural Review (BSPAR)
Fremont Community Development – Fire & Life Safety (Howard Hancock)
Fremont Plans & Permits
Fremont GIS (Ruby Wun; file copy - letter only)

TABLE A:

Record	Address No.	Street Name	Unit No.	Zip Code	Address Type	Address Status
1	39350	Civic Center Dr		94538	Property / building address NRES PCL BLDG UTIL	Existing
2	39350	Civic Center Dr	Suite # 100	94538	Tenant Space NRES SPACE	Existing
3	39350	Civic Center Dr	Suite # 202100	94538	Tenant Space NRES SPACE	Existing
4	39350	Civic Center Dr	Suite 220#	94538	Tenant Space NRES SPACE	Existing
5	39350	Civic Center Dr	Suite # 230	94538	Tenant Space NRES SPACE	Existing
6	39350	Civic Center Dr	Suite # 250	94538	Tenant Space NRES SPACE	Existing
7	39350	Civic Center Dr	Suite # 260	94538	Tenant Space NRES SPACE	Existing
8	39350	Civic Center Dr	Suite # 280	94538	Tenant Space NRES SPACE	Existing
9	39350	Civic Center Dr	Suite # 300	94538	Tenant Space NRES SPACE	Existing / Verified Assigned to newly combined space (formerly known as # 300 & # 380)
10	39350	Civic Center Dr	Suite # 308	94538	Tenant Space NRES SPACE	Existing
11	39350	Civic Center Dr	Suite # 310	94538	Tenant Space NRES SPACE	Existing
12	39350	Civic Center Dr	Suite # 311	94538	Tenant Space NRES SPACE	Existing
13	39350	Civic Center Dr	Suite # 320	94538	Tenant Space NRES SPACE	Existing
14	39350	Civic Center Dr	Suite # 350	94538	Tenant Space NRES SPACE	Existing
15	39350	Civic Center Dr	Suite # 400	94538	Tenant Space NRES SPACE	Existing
16	39350	Civic Center Dr	Suite # 411	94538	Tenant Space NRES SPACE	Existing
17	39350	Civic Center Dr	Suite # 412	94538	Tenant Space NRES SPACE	Existing
18	39350	Civic Center Dr	Suite # 420	94538	Tenant Space NRES SPACE	Existing
19	39350	Civic Center Dr	Suite # 430	94538	Tenant Space NRES SPACE	Existing
20	39350	Civic Center Dr	Suite # 450	94538	Tenant Space NRES SPACE	Existing
21	39350	Civic Center Dr	Suite # 460	94538	Tenant Space NRES SPACE	Existing

LOCATIONAL MAP
(For reference only – see official addressing map for actual/correct address)

