



Date: May 25, 2012

To: Mike Mikulich  
Berkeley Land Co.  
321 Hartz Avenue #200  
Danville, California 94526  
AND  
Rebecca Walls  
Cassidy Turley  
2817 Whipple Road  
Union City, California 94587

Requestor: RS  
Discretionary Rev: n/a  
Permitting File#: BLD2011-05351  
SP# 72-0228  
APN# 507 046501202  
**Zip Code: 94538**  
Box/S-Dist: 1-9 / 88E2  
**Address For: Business**

Re: Address for one new tenant space – 39141 Civic Center Drive Suite # 315

To Whom It May Concern:

In response to your request for an address due to the construction of a tenant space, one (1) new address has been assigned. For a full inventory of the addresses, please refer to Table “A”. The enclosed Addressing Plan illustrates the proper use and placement of the new address.

**Electronic copies of this letter and documentation will be posted to the City’s web site at [http://gis.ci.fremont.ca.us/addr/addr\\_proj.cfm](http://gis.ci.fremont.ca.us/addr/addr_proj.cfm) within 10 business days. The files will be stored under SP72-0228.**

**Documents available on Web Site:**

X	Notification Letter	X	Address Table (with XY Coordinates)
X	Address Plan (map)		G.I.S. Layer
	AutoCAD Drawing		

In accordance with Title VII (Building Regulations) Chapter 5 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled “ADDRESSING – Property Owner Responsibilities” and to Chapter 2 (Building Security) of the Title VII (Building Regulations).

You will need to update your address records and outside address number as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update

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their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

**If you have any questions concerning this matter, please contact Ruby Wun at (phone) 510-494-4833 or (e-mail) [rwun@ci.fremont.ca.us](mailto:rwun@ci.fremont.ca.us).**

Sincerely,



Christine K. Frost  
GIS and Addressing Manager

Enclosures (hardcopy/paper): Table A - Address Table, Address Plan - map (1), and Property Owner Responsibilities Information Sheet.

cc:

**Paper copy mailed to:**

Alameda County Regional Emergency Communication Center (Paul Morgan)  
Alameda County Water District (2)  
Alameda County 911 (Coordinator)  
Alameda County Main Post office (Dorothy Wilson)  
Allied Waste Industries, Inc. (Customer Service Manager)  
Irvington Station Post Office (Carolyn Abbate)  
Lynx Technologies  
Pacific Gas & Electric (Jessica Rice / Service Planning Dept.) (2)  
AT&T – Engineering  
AT&T – Database Center / SLIC  
Union Sanitary District (2)

**Sent via e-mail:**

Fremont Community Development - Site Plan Architectural Review (BPSPAR)  
Fremont Plans & Permits  
Fremont GIS (Ruby Wun; file copy - letter only)

**TABLE A:**

Record	Address No.	Street Name	Unit Type	Unit No.	Zip Code	Floor	Address Type	Address Status
1	39141	Civic Center Dr			94538		Property / Situs NRES   COMMON	Existing
2	39141	Civic Center Dr	Suite	315	94538	3	Tenant Space NRES   SPACE	NEW

**LOCATIONAL MAP**

**(For reference only – see official addressing map for actual/correct address)**

