



Date: September 8, 2010

To: Rick Hood
43661 Southerland Way
Fremont, California 94538

File# n/a
SP# 72-0305
APN# 525 080112300
Zip Code: 94538
Box/S-Dist: 3-1 / 91A5
Address For: Residence

Re: Addressing of Existing Duplex

- Verification and relocation of existing address (front unit) at 3011 Rockett Drive.
- Assignment of New Address (rear unit) – 3007 Rockett Drive

Dear Mr. Hood,

This letter is in response to your request regarding the validity of one (1) address (i.e. 3011 Rockett Drive), and the assignment of one (1) new address located at Assessor Parcel Number 525 080112300. I understand the request is needed to establish the use of the assigned address with the United States Post Office. The existing address you wish to have is verified as 3011 Rockett Drive. Our records indicate that at the time of development, this address was assigned to the property and is a legitimate address. With this verification, the address of 3011 Rockett Drive is assigned further use as the rear unit and property/situs address (for the Alameda County Assessor’s Office use). A second address (i.e. 3007 Rockett Drive) is assigned for the use of the front unit. For a full inventory and description of the addresses, please refer to Table “A”. The enclosed Addressing Plan illustrates the proper use and placement of the addresses.

In accordance with Title VII (Building Regulations) Chapter 5 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled “ADDRESSING – Property Owner Responsibilities” and to Chapter 2 (Building Security) of the Title VII (Building Regulations).

You will need to check your address records and posted addresses to make sure they match the assigned addresses (3007 and 3011 Rockett Drive). If they differ, they should be updated as soon as possible for the purpose of rapid identification of your property in the event of an emergency. In addition, please review and update any records that are registered with the City (such as for building permit and/or business tax purposes). By copy of this letter, we are notifying the below-listed agencies and utility companies as well as the County Assessor’s Office. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct address.

Electronic copies of this letter and documentation will be posted to the City's web site at http://gis.ci.fremont.ca.us/addr/addr_proj.cfm within 10 business days. The files will be stored under SP72-0305.

Documents available on Web Site:

X	Notification Letter	X	Address Table
X	Address Plan (map)		G.I.S. Layer
	AutoCAD Drawing		

If you have any questions concerning this matter, please contact Ron Chan at (phone) 510-494-4832 or (e-mail) rchan@fremont.gov.

Sincerely,



FOR

Christine K. Frost
GIS and Addressing Manager

Enclosures (hardcopy/paper): Table A - Address Table (1), Address Plan - map (1), and Property Owner Responsibilities Information Sheet.

- cc: Alameda County Regional Emergency Communication Center (Paul Morgan)
Alameda County Registrar of Voters
Alameda County Water District (2)
Alameda County 911 (Coordinator)
Alameda County Main Post office (Dorothy Wilson)
Allied Waste Industries, Inc. (Customer Service Manager)
Irvington Station Post Office (Carolyn Abbate)
Fremont Unified School District (Facilities Director)
Schoolworks (Kathy Reynolds)
Lynx Technologies
Pacific Gas & Electric (Service Planning Dept.)
AT&T (2)
Union Sanitary District (2)
Fremont Community Development - Site Plan Architectural Review (BPSPAR)
Fremont Plans & Permits
Fremont Fire Department (Gerald Fogel) (2)
Fremont GIS (Ruby Wun; file copy - letter only)

TABLE A:

Record	Address No.	Street Name	Unit No.	Zip Code	Lot No	Building	Address Type	Address Status
1	3011	Rockett Dr		94538			Property/Situs & Duplex Unit B (rear unit)	Existing & Relocated
2	3007	Rockett Dr		94538			Duplex Unit A (front unit)	New

LOCATIONAL MAP

(For reference only – see official addressing map for actual/correct address)

