



Information Technology Services  
3300 Capitol Avenue, Building B, Fremont, CA 94538  
510-494-4821 fax | www.fremont.gov

Date: May 21, 2018

To: Jennifer E. Moore  
38474 Canyon Heights Drive  
Fremont, CA 94536

Requestor: ADYCK  
Discretionary Rev: PLN2018-00208  
Permitting File#: BLD2018-04644  
SP#: 72-0343  
APN#: 507 050500903  
**Zip Code: 94536**  
Fire ESZ | Box/S-Dist: 02-478 | 2-9/89A5  
**Address For:** Residential

Re: Address for accessory dwelling unit – 38478 Canyon Heights Drive

To Whom It May Concern:

In response to your request for an address needed for a new accessory dwelling unit, one (1) new address has been assigned. For a full inventory and description of the new and existing addresses, please refer to Table “A”. The enclosed Addressing Plan illustrates the proper use and placement of the new address.

**Electronic copies of this letter and documentation will be posted to the City’s web site at [http://gis.ci.fremont.ca.us/addr/addr\\_proj.cfm](http://gis.ci.fremont.ca.us/addr/addr_proj.cfm) within 10 business days. The files will be stored under SP72-0343.**

**Documents available on Web Site:**

X	Notification Letter		Address Table
X	Address Plan (map)		G.I.S. Layer
	AutoCAD Drawing		

In accordance with Title 15 (Buildings and Construction) Chapter 15.55 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled “ADDRESSING – Property Owner Responsibilities” and to Chapter 15.50 (Building Security) of the Title 15 (Buildings and Construction).

You will need to update your address records and outside address numbers as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update

Jennifer E. Moore  
May 21, 2018

Page 2 of 3

their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

**If you have any questions concerning this matter, please contact Ron Chan at (phone) 510-494-4832 or (e-mail) rchan@fremont.gov.**

Sincerely,



Christine K. Frost  
GIS and Addressing Manager

Enclosures (hardcopy/paper): Address Plan - map (1) and Property Owner Responsibilities Information Sheet.

cc: **Paper copy mailed to:**

Alameda County Regional Emergency Communication Center - Dublin (Joshua Harris)  
Alameda County Registrar of Voters  
Alameda County Water District (2)  
Alameda County 911 (Coordinator)  
Alameda County Main Post Office (Donna Canalin)  
Republic Services (Customer Service Manager)  
Fremont Main Post Office (David Epps) – zip code area 94536 / 94537 / 94555  
US Postal Service / AMS (Veronica Chavez)  
Fremont Unified School District (Facilities Director)  
Lynx Technologies  
Pacific Gas & Electric (Emmanuel Veneracion / Service Planning Dept.) (2)  
AT&T – Engineering  
Union Sanitary District (2)

**Sent via e-mail:**

AT&T – Database Center / SLIC  
Cooperative Strategies/Dolinka Group (Andrew Bishop)  
Fremont Community Development – Building & Safety (Gary West)  
Fremont Community Development – Fire & Life Safety (Howard Hancock)  
Fremont Plans & Permits  
Fremont GIS (Ruby Wun)



## LOCATIONAL MAP

(For reference only – see official addressing map for actual/correct address)



**TABLE A:**

Record	Address No.	Street Name	Unit No.	Zip Code	Bldg	Floor	Subdivision No.	Land Lot	Condo Lot	Address Type	Address Status
1	38474	Canyon Heights Dr		94536			TR 1283	Lot 25		Property/Situs	Existing
2	38478	Canyon Heights Dr		94536			TR 1283	Lot 25		Accessory Dwelling Unit	Assigned