



Information Technology Services
 39550 Liberty Street, P.O. Box 5006, Fremont, CA 94537-5006
 510-494-4821 fax | www.fremont.gov

Date: March 10, 2010

To: James C. Rees
 Cirrus Investments L.P.
 985 University Avenue #12
 Los Gatos, California 95032

File# n/a
 SP# 78-0107
 APN# 519 100508702
Zip Code: 94538
 Box/S-Dist: 11-5 / 112C3
Address For: Business

- Re:
 - Address Verification of Property & Building 44 – 3100 West Warren Avenue
 - Rescind Existing Address – 3098 West Warren Avenue

Dear Mr. Rees,

This letter is in response to your request regarding the validity and reassignment of 3100 West Warren Avenue, and to rescind an unneeded address of 3098 West Warren Avenue located at Assessor Parcel Number 519 100508702. I understand the request is to also verify the use of 3100 West Warren Avenue address as the property's legal address.

Our records indicate that both addresses were issued in 1989. With the issuance of this letter, the address of 3100 West Warren Avenue is recognized as the property and building address. In addition, the address of 3098 West Warren Avenue is rescinded. Please refer to the enclosed Addressing Plan for this property to see the distribution of the addresses assigned to this property. An inventory of these addresses is shown on Table "A".

You will need to check your address records and posted address to make sure they match the assigned address (3100 West Warren Avenue). If they differ, they should be updated as soon as possible for the purpose of rapid identification of your property in the event of an emergency. In addition, please review and update any records that are registered with the City (such as for building permit and/or business tax purposes). By copy of this letter, we are notifying the below-listed agencies and utility companies as well as the County Assessor's Office. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct address.

Electronic copies of this letter and documentation will be posted to the City's web site at http://gis.ci.fremont.ca.us/addr/addr_proj.cfm within 10 business days. The files will be stored under SP78-0107.

Documents available on Web Site:

X	Notification Letter
X	Address Plan (map)
	AutoCAD Drawing

X	Address Table (with XY Coordinates)
	G.I.S. Layer

If you have any questions concerning this matter, please contact Ruby Wun at (phone) 510-494-4833 or (e-mail) rwun@fremont.gov.

Sincerely,



Christine K. Frost
GIS and Addressing Manager

Enclosures (hardcopy/paper): Table A - Address Table (1), Address Plan - map (1), and Property Owner Responsibilities Information Sheet.

cc: Alameda County Assessor's Office
Alameda County Regional Emergency Communication Center (Paul Morgan)
Alameda County Water District (2)
Alameda County 911 (Coordinator)
Alameda County Main Post office (Dorothy Wilson)
Allied Waste Industries, Inc. (Customer Service Manager)
Irvington Station Post Office (Carolyn Abbate)
Lynx Technologies
Pacific Gas & Electric (Service Planning Dept.)
AT&T - Engineer; Service Location Information Center (2)
Union Sanitary District (2)
Fremont Community Development - Site Plan Architectural Review (BPSPAR)
Fremont Plans & Permits
Fremont Fire Department (Gerald Fogel) (2)
Fremont GIS (Ruby Wun; file copy - letter only)

TABLE A:

Record	Address No.	Street Name	Unit Type	Unit No.	Zip Code	Tract No.	Lot No	Bldg	Address Type	Address Status
1	3100	W Warren Ave			94538			44	Property/Building Address	Verified
2	3098	W Warren Ave			94538				Tenant Space (former)	Rescinded

