



Information Technology Services  
3300 Capitol Avenue, Building B, Fremont, CA 94538  
510-494-4821 fax | www.fremont.gov

Date: March 25, 2019

To: Tan Lu  
The Holding Inc  
4545 Saint Francis Ter  
Fremont, CA 94539

Requestor: n/a  
Discretionary Rev: n/a  
Permitting File#: n/a  
SP#: 90-0018  
APN#: 519 171900900  
**Zip Code: 94539**  
Fire ESZ | Box/S-Dist: 05 – 305 | 5-4 / 110E6  
**Address For:** Residence

Re: Property/house address correction for existing single family home – 4545 Saint Francis Ter

To Whom It May Concern:

This letter authorizes the use of 4545 Saint Francis Ter as the property and house address of APN 519 171900900. Furthermore, as part of this addressing action, two (2) existing addresses (i.e., 4543 Saint Francis Ter and 48252 Avalon Heights Ter) which were associated with the parcel are hereby rescinded.

For a full inventory and description of the address recognized for the parcel, please refer to Table “A” for a list of authorized address (i.e., 4545 Saint Francis Ter). Table “B” contains a listing of the rescinded address (i.e., 4543 Saint Francis Ter and 48252 Avalon Heights Ter). The enclosed Addressing Plan illustrates the proper use and placement of the assigned address.

**Electronic copies of this letter and documentation will be posted to the City’s web site at [http://gis.ci.fremont.ca.us/addr/addr\\_proj.cfm](http://gis.ci.fremont.ca.us/addr/addr_proj.cfm) within 10 business days. The files will be stored under SP90-0018.**

**Documents available on Web Site:**

X	Notification Letter		Address Table
X	Address Plan (map)		G.I.S. Layer
	AutoCAD Drawing		

In accordance with Title 15 (Buildings and Construction) Chapter 15.55 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled “ADDRESSING – Property Owner Responsibilities” and to Chapter 15.50 (Building Security) of the Title 15 (Buildings and Construction).

You will need to update your address records and outside address numbers as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and

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property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

**If you have any questions concerning this matter, please contact Ruby Wun at (phone) 510-494-4833 or (e-mail) [rwun@fremont.gov](mailto:rwun@fremont.gov).**

Sincerely,



John L. Leon  
GIS and Addressing Manager (Interim)

Enclosures (hardcopy/paper): Address Plan - map (1) and Property Owner Responsibilities Information Sheet.

cc: **Paper copy mailed to:**

Alameda County Assessor's Office  
Alameda County Regional Emergency Communication Center - Dublin (Joshua Harris)  
Alameda County Registrar of Voters  
Alameda County Water District (2)  
Alameda County 911 (Coordinator)  
Alameda County Main Post Office (Donna Canalin)  
Republic Services (Customer Service Manager)  
Delivery Detached Unit Post Office (Boanerge Pineda) - zip code area 94539  
US Postal Service / AMS (Veronica Chavez)  
Fremont Unified School District (Facilities Director)  
Lynx Technologies  
Pacific Gas & Electric (Emmanuel Veneracion / Service Planning Dept.) (2)  
AT&T – Engineering  
Union Sanitary District (2)

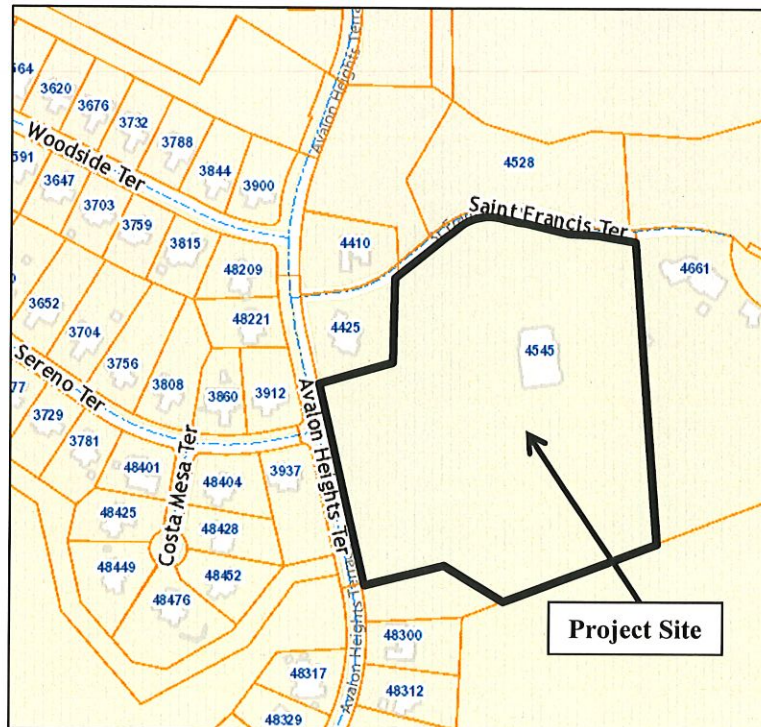
**Sent via e-mail:**

Alameda County Assessor's Office  
AT&T – Database Center / SLIC  
Cooperative Strategies/Dolinka Group (Andrew Bishop)  
Fremont Community Development – Building & Safety (Gary West)  
Fremont Community Development – Fire & Life Safety (Howard Hancock)  
Fremont Plans & Permits  
Fremont GIS (Ruby Wun)



## LOCATIONAL MAP

(For reference only – see official addressing map for actual/correct address)



**TABLE A:** Authorized addresses

Record	Address No.	Street Name	Unit No.	Zip Code	Bldg	Floor	Subdivision No.	Land Lot	Condo Lot	Address Type	Address Status
1	4545	Saint Francis Ter		94539			TR 6570	Lot 8		Single Family	Assigned

**TABLE B:** Rescinded addresses

Record	Address No.	Street Name	Unit No.	Zip Code	Bldg	Floor	Subdivision No.	Land Lot	Condo Lot	Address Type	Address Status
1	48252	Avalon Heights Ter		94539			TR 6570	Lot 8		Single Family	Rescinded
2	4543	Saint Francis Ter		94539			TR 6570	Lot 8		Single Family	Rescinded